



HINDU COLLEGE

AMRITSAR - 143 001

ACCREDITED BY NAAC

91(O) 0183-2547147
0183-2556824
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www.hinducollegeamritsar.in

Proceedings of the IQAC Meeting – 1

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 12 November 2024 at 12:30 PM in the Principal's Office. The following members were present:

1. Sh. Pardeep Mehra – Management Representative
2. Mr. Sanjay Khanna – Chairperson
3. Sh. Ashok Sethi – Alumni Member
4. Dr. Vishu Mehra – Teachers' Member
5. Dr. Vishal Arora – Teachers' Member
6. Dr. Sarish Khera – Teachers' Member
7. Dr. Vani Arora – Teachers' Member
8. Ms. Anu Kandhari – Teachers' Member
9. Dr. Manpreet Kaur – Teachers' Member
10. Dr. Monika Sharma – Teachers' Member
11. Ms. Anju Mahajan – Administrative Member
12. Mr. Sham Lal – Administrative Member
13. Mr. Kanish Kumar – Student Representative
14. Dr. Jagdish Pal Singh – Coordinator

Members Who Could Not Attend the Meeting

1. Sh. Piara Lal Seth
2. Sh. Gaurav Aneja
3. Dr. Vani Arora

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Proceedings of the Meeting

The meeting commenced with the Coordinator, Dr. J. P. Singh, extending a warm welcome to all the members. He then read out the proceedings of the previous meeting, which were reviewed and unanimously approved by the members.

The Chairperson, Mr. Sanjay Khanna, apprised the members that AICTE approval is now mandatory for the courses BBA, BCA, and BDM in light of the newly implemented rules and regulations linked with NAAC accreditation requirements. He emphasized the importance of adhering to these guidelines to ensure compliance and maintain institutional quality standards.

A detailed discussion was held on the various IQAC criteria, and the following resolutions were made:

1. **Teacher's Diary Requirement:**

It was resolved that maintaining a Teacher's Diary will be mandatory for all faculty members as part of essential documentation for academic and quality assurance purposes.

2. **Introduction of Additional Add-on Courses:**

To enhance students' skill development and employability, it was decided that more Add-on Courses will be introduced in the upcoming academic session.

3. **Mentor-Mentee Data Submission:**

Faculty members will be provided with updated Mentor–Mentee lists, and the process of data compilation will be completed by January.

4. Criteria-wise Data Collection for AQAR:

For timely submission of the Annual Quality Assurance Report (AQAR), all Heads of Departments (HODs) were instructed to collect and submit data criteria-wise, ensuring accuracy and completeness.

5. Issues Raised by the Student Representative:

The Student Representative highlighted concerns regarding cleanliness on the campus. He also suggested the inclusion of Entrepreneurship and Placement-oriented programs within the curriculum to support students' professional development.

6. The Chairperson acknowledged these concerns and assured appropriate action.

The Chairperson, Mr. Sanjay Khanna, concluded the meeting by expressing gratitude to all members for their active participation, constructive suggestions, and their continued commitment toward the quality enhancement initiatives of the institution. He emphasized the collective responsibility of all stakeholders in strengthening the academic and administrative standards of the college.


Coordinator,
Internal Quality Assurance Cell
Hindu College, Amritsar


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Minutes of the IQAC Meeting Held on 08/02/25 - 2

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 08/02/25, at 1.00 p.m. in the principal office of the college.

Members Present

1. Sh. Pardeep Mehra – Management Representative
2. Mr. Sanjay Khanna – Officiating Principal & Chairperson
3. Dr. Vishu Mehra – Teacher Member
4. Dr. Vishal Arora – Teacher Member
5. Dr. Sarish Khera – Teacher Member
6. Dr. Vani Arora – Teacher Member
7. Ms. Anu Kandhari – Teacher Member
8. Dr. Manpreet Kaur – Teacher Member
9. Dr. Monika Sharma – Teacher Member
10. Ms. Anju Mahajan – Administrative Member
11. Mr. Sham Lal – Administrative Member
12. Mr. Kanish – Student Representative
13. Dr. J.P. Singh – IQAC Coordinator

Members Who Could Not Attend

1. Sh. Piara Lal Seth – Local Society Member
2. Sh. Gaurav Aneja – Industrialist Member
3. Sh. Ashok Sethi – Alumni Member

Minutes of the IQAC Meeting

The meeting commenced with a welcome address by the coordinator, Dr. J. P. Singh, who emphasized the need for strengthened efforts to improve accreditation standards in accordance with NAAC guidelines. He also presented the proceedings of the previous meeting and were confirmed.

After discussion on the agenda items, the following decisions were taken:

1. Add-on Courses: Registrations for five add-on courses are currently in progress. Two courses are from the Department of Computer Science and one from Multimedia, collectively receiving over 50 registrations. Classes are expected to begin soon.
2. Teacher Diaries: Teacher's diaries have been prepared.
3. Feedback Forms: Student and teacher feedback forms have been circulated, and responses are being received.
4. Data Compilation: The data submitted to IQAC and AISHE will be compiled.
5. Mentor-Mentee Forms: Mentor-Mentee forms are ready and will be circulated to class teachers within the next 2-3 weeks.
6. Student Survey: The student survey has been circulated, with 150 responses received so far. The target is to achieve at least 60% participation.
7. Academic Performance Review: It was discussed that after the house examinations, award lists should be prepared, slow learners identified, and an appropriate action plan formulated to improve the overall pass percentage.
8. Departmental Activities: Heads of Departments were asked to conduct more extension activities and complete the required reports. They were also instructed to ensure the timely submission of academic data.
9. Upcoming Events: It was resolved to organize an international conference, the annual Sports Day, NSS activities, and a yoga and fitness camp in the coming days.
10. Annual Budget: The collection of data regarding the annual budget has been finalized.

11. Computer-Student Ratio: Work on collecting data related to the computer-student ratio is required and will be carried out accordingly.
12. Research and Faculty Development: It was suggested to include provisions for research grants for teachers and to organize a 5-day or week-long faculty development workshop.
13. Solar Panel Installation: The proposal for installation of a solar panel system has been prepared and will be finalized soon.
14. Student Representative Suggestions: The Student Representative suggested that students should be provided with guidance and coaching for competitive examinations for their career advancement.

The meeting concluded with a vote of thanks delivered by the Chairperson, Sh. Sanjay Khanna.


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Minutes of the IQAC Meeting Held on April 3, 2025 - 3

A meeting of the Internal Quality Assurance Cell (IQAC) was held on April 3, 2025, at 12:30 p.m. in the Centenary Hall.

The following Members were Present:

1. Sh. Pardeep Mehra – Management Representative
2. Mr. Sanjay Khanna – Officiating Principal & Chairperson
3. Dr. Vishu Mehra – Teacher Member
4. Dr. Vishal Arora – Teacher Member
5. Dr. Sarish Khera – Teacher Member
6. Dr. Vani Arora – Teacher Member
7. Ms. Anu Kandhari – Teacher Member
8. Dr. Manpreet Kaur – Teacher Member
9. Dr. Monika Sharma – Teacher Member
10. Ms. Anju Mahajan – Administrative Member
11. Mr. Sham Lal – Administrative Member
12. Mr. Kanish (BCA – Semester IV) – Student Representative
13. Dr. J.P. Singh – Coordinator

Members Who Could Not Attend

1. Sh. Piara Lal Seth – Local Society Member
2. Sh. Gaurav Aneja – Industrialist
3. Sh. Ashok Sethi – Alumni Member

Proceedings of the meeting

In the beginning, Coordinator Dr. J.P. Singh welcomed all the members and emphasized the need for continued dedication and hard work in the coming years. He then presented the proceedings of the previous meeting.

The minutes of the IQAC meeting held on January 25, 2025, were reviewed and unanimously confirmed by all members.

The following actions were taken on the minutes of the previous meeting held on January 25, 2025:

1. The IQAC successfully submitted the Annual Quality Assurance Report (AQAR) 2023–24 on time.
2. The Annual Sports Day was organized on March 8, 2025, as part of the Centenary Celebrations. The chief guest on this occasion was Sh. Davinder Ahuja, a college alumnus and Arjuna Awardee badminton player.
3. The P.G. Department of Computer Science & Applications organized an inter-college technical event “Techie-Fizz 2025” on March 7, 2025.
4. An ICPR-sponsored periodic lecture was organized on the theme “*Guru Granth Sahib and Bhagavad Gita: A Beacon of Light for Humanity and Self-Realization.*”

Resolutions and Decisions Taken (April 3, 2025)

1. The preparation for the 3rd Cycle of NAAC Accreditation was reviewed. All members were requested to complete their assigned tasks within the stipulated time.
2. It was resolved that the AICTE approval requirements must be fulfilled at the earliest.
3. In continuation of the Centenary Celebrations, it was decided to organize more academic events such as conferences and seminars.
4. It was resolved to conduct house examinations in accordance with the university guidelines and standards.
5. The remedial classes will be conducted for slow learners to enhance academic performance.
6. Efforts will be made to promote infrastructure for development of sports within the institution.

The Chairperson, Mr. Sanjay Khanna, concluded the meeting with a vote of thanks to all the members for their active participation and valuable suggestions.


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Minutes of the IQAC Meeting Held on May 29, 2025 — 4

A meeting of the Internal Quality Assurance Cell (IQAC) was held on May 29, 2025, at 12:30 p.m. in the Centenary Hall of the college.

Members Present

1. Sh. Pardeep Mehra – Management Representative
2. Mr. Sanjay Khanna – Officiating Principal & Chairperson
3. Dr. Vishu Mehra – Teacher Member
4. Dr. Vishal Arora – Teacher Member
5. Dr. Sarish Khera – Teacher Member
6. Dr. Vani Arora – Teacher Member
7. Ms. Anu Kandhari – Teacher Member
8. Dr. Manpreet Kaur – Teacher Member
9. Dr. Monika Sharma – Teacher Member
10. Ms. Anju Mahajan – Administrative Member
11. Mr. Sham Lal – Administrative Member
12. Mr. Kanish (BCA – Semester IV) – Student Representative
13. Dr. J.P. Singh – IQAC Coordinator
14. Sh. Ashok Sethi – Alumni Member

Members Who Could Not Attend

1. Sh. Piara Lal Seth – Local Society Member
2. Sh. Gaurav Aneja – Industrialist Member

Proceedings of the meetings

The meeting commenced with a warm welcome by Dr. J.P. Singh, IQAC Coordinator, who extended greetings to all members. He then presented the proceedings of the previous meeting. The minutes of the IQAC meeting held on January 25, 2025, were reviewed and unanimously approved by all members.

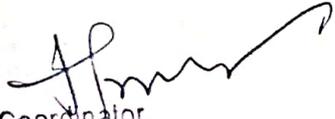
Action Taken Report on the Previous Meeting

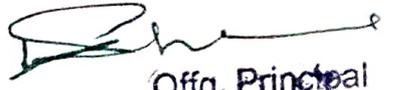
1. The preparation of the Self-Study Report (SSR) for the 3rd Cycle of NAAC Accreditation was in process. However, submission is pending until the revised Accreditation Framework and new guidelines are issued by NAAC.
2. The AICTE has granted approval for the introduction of Bachelor in Design, BBA, and BCA programmes from the academic session 2025–26.
3. As part of the Centenary Celebrations, a one-day International Conference on the theme "Innovative Strategies for Sustainable Resource Management: Preserving *Environmental Quality and Utilizing Agricultural Residues*" was organized in collaboration with the Punjab Pollution Control Board 22 march 2025.
4. The Department of Hindi successfully organized a one-day International Conference in Hindi on April 12, 2025.
5. Remedial classes were conducted for slow learners to support their academic progress.

Resolutions and Decisions Taken (May 29, 2025)

1. The Counselling and Admission Committee was advised to formulate effective strategies and an action plan to enhance student enrolment for the forthcoming academic session.
2. To further strengthen sports infrastructure, it was decided to install a multipurpose open-air theatre with false ceiling work to improve functionality and aesthetics.
3. The college resolved to participate in the AISHE (All India Survey on Higher Education). All departments were instructed to furnish the required data promptly and accurately.
4. It was decided that the preparatory work for NAAC Accreditation shall continue in alignment with existing procedures until the new or revised Accreditation Framework is issued by NAAC.
5. It was decided that solar energy plant (60 k.w.) will be installed in college campus as part of renewal energy initiative.

The Chairperson, Mr. Sanjay Khanna, concluded the meeting with a vote of thanks to all members for their active participation, valuable suggestions, and commitment to the institution's quality enhancement initiatives.


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