



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

#### 1. Name of the Institution

Hindu College, Amritsar

- Name of the Head of the institution **Dr. Sanjeev Sharma**
- Designation **Offg. Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01832547147**
- Mobile no **9417125294**
- Registered e-mail **principalhca@gmail.com**
- Alternate e-mail **gurpratap\_gulzar@yahoo.com**
- Address **Dhab Khatikan**
- City/Town **Amritsar**
- State/UT **Punjab**
- Pin Code **143001**

#### 2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **Guru Nanak Dev University,  
Amritsar**
- Name of the IQAC Coordinator **Dr. Gurpartap Khairah**
- Phone No. **8427102033**
- Alternate phone No. **01832547147**
- Mobile **8427102033**
- IQAC e-mail address **gurpratap\_gulzar@yahoo.com**
- Alternate Email address **principalhca@gmail.com**

**3. Website address (Web link of the AQAR  
(Previous Academic Year)**

<http://www.hinducollegeamritsar.com>

**4. Whether Academic Calendar prepared  
during the year?**

**Yes**

- if yes, whether it is uploaded in the  
Institutional website Web link:

<http://www.hinducollegeamritsar.com>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.82</b>	<b>2009</b>	<b>08/03/2009</b>	<b>07/03/2014</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.10</b>	<b>2017</b>	<b>30/10/2017</b>	<b>29/10/2022</b>

**6. Date of Establishment of IQAC**

**27/03/2017**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NIL</b>

**8. Whether composition of IQAC as per latest  
NAAC guidelines**

**Yes**

- Upload latest notification of formation of  
IQAC

[View File](#)

**9.No. of IQAC meetings held during the year 4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Establishment of IQAC as per new guidelines. Annual Quality Assurance Report AQAR is prepared as per new guidelines instructed by NAAC in online format.

IQAC makes effort to ensure the maximum implementation of the college Plan of Action by distinctive departments during the session. IQAC organizes meeting to resolve the drop out rate of students in the college. IQAC also proposes plan to increase the student enrollment in the institute.

IQAC prepares the Academic Calendar representing the Plan of Action involving the different aspects regarding Teaching, Learning, Research, and Curricular activities.

To enhance the overall quality of institute, various practices are followed apart from curriculum. Workshops, Special lectures, extra-curricular activities are organized throughout the session. IQAC encourages the participation of students in sports at college level, state level and national level.

Student Satisfaction Survey (SSS) prescribed by NAAC are filled by the students. The feedback of students is analyzed by IQAC and actions are taken according to the recommendations of improvements in weaker areas . To take steps for the dropout rate.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Inclusion of IQAC as instrument of College development	Fully Functional IQAC as per new guidelines
Research:	International Publications, National Publication, Books, Ph.d Awards
Extension: Programme for all round	Through NGO, NSS, NCC and awareness campaign, the students and teachers actively participated.
Other Activities:- Career Oriented Activities, Sports and Cultural activities, Infrastructural Development, Construction of new classroom, Women Empowerment	Fully functional career counseling cell is activated as placement cell in the college. Remedial coaching classes for slow learners of different category students were conducted.
To encourage and motivate the students to participate in the programmes of career guidelines cell and increase the placement of the students	Many students were participated in placement drive through awareness programme of placement cell.
To green campus drive and protect the environment.	Bendes awareness programme, Various activities regarding go green compaign were undertaken.

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Hindu College, Amritsar
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.hinducollegeamritsar.com">http://www.hinducollegeamritsar.com</a>				
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<b>6.Date of Establishment of IQAC</b>			27/03/2017		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
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To green campus drive and protect the environment.	Bendes awareness programme, Various activities regarding go green compaign were undertaken.
<b>13.Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-2021	23/02/2022

<p><b>15.Multidisciplinary / interdisciplinary</b></p>
<p>The Hindu College has the potential to the introduction of multi-disciplinary/ interdisciplinary courses. The college is already having Arts, Science, Commerce and computer science streams. In view of NEW Education Policy 2020 College the focus on introduction on new courses. the college has highly qualified faculty, which can channelized and engage in requirement in multidisciplinary approach in view of NEP 2020.</p>
<p><b>16.Academic bank of credits (ABC):</b></p>
<p>NA</p>
<p><b>17.Skill development:</b></p>
<p>Skill development helps build strong foundation for the students. Hindu College, Amritsar has taken many steps to help students in becoming more skilled. The Hindu College has adopted a policy for skill development programmes as per requirements of the society. The college offers skill development course of Bachelors in Design (Multimedia). This course constitutes the knowledge of designing software such as 'Maya', 'Blender', 2 D and 3 D graphics, Adobe premiere etc which makes their future better in the fields of Film Editing, Graphic Designers and Animators. The College has started new skill development courses integrating with mainstream education. The college has started one-year Diploma in Computer Applications to develop IT skills among students during this session. Our college is likely to introduce skill development courses such as Cosmetology, Personality development, Digital Marketing, and Net Programming. The college has been approved to start a-six month Post Graduate Diploma in Goods and Services Tax (GST) by the affiliating university. The College is also providing value-based education through seminars and activities conducted by NCC, NSS, and NGOs. Our institute is also interested in introducing new skill development programmes in the coming years as per the current demand in society.</p>
<p><b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b></p>
<p>The institution is dedicated to the promotion of Indian value system and the rich culture w have. Although regional languages are taught in the clollege, Punjabi is a compulsory subject which all UG students haave to study. Apart from this, the college celebrates all the regional festivals like Teej and Lohri and Diwali, all of which are aimed towards cultural sympathy and</p>

understanding and appreciation. The NCC and NSS wings of the college actively participate in physical activities and rallies which also promote local values.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The College is affiliated to Guru Nanak Dev University, Amritsar, specified programme outcomes and courses outcomes are discussed at the University level. Every faculty member is expected to focus on OBE while interaction are applied by college to attain the OBE. Discussions are held during regular classes about the text and references to handle real life problems and challenges to identify more problem areas and also helps in analysing and developing solutions using basic principles of their subjects. For example, The students were given hands on experience on accounting software like 'Tally ERP' by Department of Commerce for the better understanding of the accounting work.

The College works positively in the direction of transforming concepts into practice in the following manner:

- Encouraging application of knowledge for solutions: The students are sensitized towards the sustainable environmental goals through the classes taken as a part of their curriculum under the environmental science (EVS) subject.
- Creating a learner-centric environment: Focus on the understanding of the outcome of the course; problem-solving projects assigned in the class.

#### **20.Distance education/online education:**

The College is affiliated with Guru Nanak Dev University, which offers programs in the regular mode. The College has developed ICT facilities. During the pandemic, the College successfully delivered online classes. The study material was provided through Whatsapp and Google sites. The link of the video / tutorials were provided to the learners and the absentees for a comprehensive understanding of the syllabus.

### **Extended Profile**

#### **1.Programme**

1.1

14

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 834

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 1086

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 309

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 59

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 45

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>14</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>834</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>1086</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>309</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>59</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	45
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	32
Total number of Classrooms and Seminar halls	
4.2	6666153
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	170
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College follows the curriculum prescribed by the affiliating university. Academic processes in the college are expedited, with timetables, workloads, and other administrative chores at the start of the session by department heads in consultation with the principal. There are certain gaps in the syllabi that have been noticed. The Academic Council is formed for this purpose, and proposals from all departments are collected, and extra content is imparted to the concerned classes. The online system of teaching is followed in the prevailing pandemic conditions. Remedial classes are aimed at supporting learners in small groups for individual student support. Extension lectures are also conducted to enlighten the students. Our faculty members are encouraged and supported to attend seminars, conferences, orientations, refresher courses, and workshops in order to ensure effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/1VzFm_Bqd_ji5Q7gaRwbFm7NVJMYjK_FR/view?usp=share_link">https://drive.google.com/file/d/1VzFm_Bqd_ji5Q7gaRwbFm7NVJMYjK_FR/view?usp=share_link</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The affiliating University notifies an academic calendar, which contains the date of commencement, last working day of the semester, and expected dates for examinations. The college follows the calendar and plans the activities including the conduct of Continuous Internal Evaluation (CIE). Firstly an institute-level calendar is prepared and subsequently every department prepares its calendar. Institute calendar of events includes details like the total number of working days and holidays, CIE dates. The department calendar comprises guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities. The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except in the case of unforeseen circumstances. Projects, assignments, quizzes, and House Test are part of the CIE of students. The house test date-sheet is prepared by the assigned persons and it is published to stakeholders through notice boards, and tests are conducted as per the schedule. Evaluation of answer scripts, are carried out by respective teachers. CIE is also done for practical courses, project work, seminars, and internships. The Principal, through the academic council meetings, frequently reviews the semester's progress and provides suitable suggestions.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are**

**A. All of the above**

represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  
 Setting of question papers for UG/PG programs  
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is offered by the affiliating University to which the college adheres and which touches issues like Gender, Human Values, Environment and Sustainability in various subject curricula. Along with the syllabus the faculty members are aware of their responsibility towards society. Regular discussions in the classes are held pertaining to important issues that affect our society. Seminars and lectures are also organised from time to time dealing with sensitive and important issues like Gender Discrimination, Drug Awareness, Environment Crisis, Hygiene, Literacy etc. Various committees and clubs are also established in the college. NSS, NCC, Red Ribbon Club etc have been working in creating sensitisation among students towards these very important and prevalent issues. To make the students environment conscious, the university has made the subject of EVS compulsory at the under graduate level. Teachers are always geared to provide simple and effective tips to students to adopt environment friendly attitude and life style. Seminars and Lectures and Rallies are also conducted rto sensitize students and residents regarding these issues. Co-curricular activities are also our endeavor to integrate the crosscutting issues relevant to the above mentioned aspects. .

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

132

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the **B. Any 3 of the above**

**institution from the following stakeholders**  
**Students Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="#">nil</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Student-Satisfaction-Survey_2019-20.pdf">http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Student-Satisfaction-Survey_2019-20.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**834**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

97

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Before the start of the academic session, the college offers bridge classes for students to ensure a smooth transition into the subjects they have opted for. Generally the college offers free of cost classes in English grammar, maths, commerce and computers. A proper time table is drafted and shared with the students and it is ensured that students attend these classes regularly. At the beginning of each academic session, heads of all the departments call a meeting with the teachers of the department who are requested to identify weak students, the area of weakness so that special classes can be organised for the poor learners. Suggestions are also invited from the teachers on how to help these students. The teachers identify such students and share the required information with them and take remedial classes in their free periods and ensure that the areas of weakness are properly addressed. After the classes the students share their feedback regarding the remedial classes and how they helped them in their studies with the Heads of each department. If any follow up is required, the heads do the needful to ensure that all requirements pertaining to the students' studies are met and the students are satisfied. Class tests after these classes are also taken which serve as indicators of improvement in their studies.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1qdIjHY1kt4MfpIKfO5Bo9gHQ110BTQ1b/edit?usp=share_link&amp;ouid=109849994174085161849&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1qdIjHY1kt4MfpIKfO5Bo9gHQ110BTQ1b/edit?usp=share_link&amp;ouid=109849994174085161849&amp;rtpof=true&amp;sd=true</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
834	59

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college follows student centric approach for raising the learning level of students. The teachers use different modes to develop and evaluate the actual learning of the students such as assignments, case studies, field trips, educational excursions, industrial visits, projects, internships, seminars, webinars, online sessions, workshops and interactive sessions. Some courses have experimental learning components like field trips, projects and internships as a part of their curriculum. However many other programs beyond their curriculum are made unique by including these activities as a part of their syllabus. Group discussions, role plays, paper presentations, audio visual presentations etc are extensively practiced to encourage participative learning. The teachers in these activities complement the activities as facilitators. During this session most of the teaching was through online mode, so the students were encouraged to use ICT methods. Engagement of students in group projects helps to enhance the problem solving ability of the students. To provide holistic education, the students are encouraged to discuss current issues and challenges during various college activities like weekly assembly, seminars, training programs and lecture cum demonstration . The college has assigned MOU's with reputed agencies and organizations for providing training and exposure to the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1mjTyMiypW0uMSlDzJ7loH6s8-fyi0ONo/view?usp=share_link">https://drive.google.com/file/d/1mjTyMiypW0uMSlDzJ7loH6s8-fyi0ONo/view?usp=share_link</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Almost all departments of the college make good and effective use of ICT tools to enhance the delivery and standard of education. Students who have not opted for computers are given basic training in computer skills so they can use emails, make PPTs etc. Teachers also use computers and internet to provide the latest information to the students. The English department ensures that students are shown plays/short films/movies based on their curriculum in the college auditorium every year. In this direction, students have seen screen adaptations of 'The Monkey's Paw', 'Kafan', 'All my Sons' and 'The Guide'. Even in the class rooms teachers make excellent use of internet so students can listen to recited poems and plays which helps them to learn about rhythm and tone and pronunciation. Teachers also make presentations of their topics and show these to the students which makes a more comprehensive teaching-learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

24

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

703

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an important tool and indicator of a student's progress and performance during the academic year and the college makes excellent use of this measure available to them. The college ensures that internal assessment of students in their respective is carried out frequently so that the stakeholders are aware of the wards' progress throughout the academic year. For this purpose, the teachers organize class tests, surprise tests and the college organizes House tests. Class tests are carried out frequently, usually after completion of one chapter, topic or story. The performance of the students in these ensures that students have understood the topic well and can answer questions in an effective manner. Once the results have been prepared teachers discuss the paper and the answers with the students in the class and work on areas of weakness. Surprise tests ensure that students are well prepared all the time and are ready to perform at a minute's notice. House tests are organised once in each academic semester and the outcome is shared with the stakeholders at Parent Teacher meets held after the tests to apprise all of the students progress in each subject.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1tt0cD8-SskpNoyYGBkwYDZAipwu2LPCj/view?usp=share_link">https://drive.google.com/file/d/1tt0cD8-SskpNoyYGBkwYDZAipwu2LPCj/view?usp=share_link</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal assessment grievance It is the aim of all the stakeholders to ensure that the methods adopted in the college for internal assessment are transparent, accessible and satisfactory to all concerned. Once the results of the class tests, surprise tests and House tests have been prepared they are first shared with the students in the class. Students are free to approach their respective teachers regarding any confusion or misgiving or misunderstanding in the way the papers have been marked. These papers are then kept in the department for showing to parents/guardians at the Parent-Teacher meets where the parents can see and evaluate their wards' performance

and also come to know about the methodology of internal assessment. Once both the students and parents are satisfied with this methodology the numbers secured by the students are saved in the computer and a copy of the same is shared with the administrative office for their record. A lecture statement is also prepared and shared with the office after duly sharing it with the students in the class so they are aware at all times of their attendance and the requirements. It is everyone's endeavour to make this process transparent and accessible so that all stakeholders are satisfied with the functioning of the college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/drive/folders/13-5VJelImuOkAupFHAHoe2ppTt_tF5Be?usp=share_link">https://drive.google.com/drive/folders/13-5VJelImuOkAupFHAHoe2ppTt_tF5Be?usp=share_link</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Program outcomes** The college prospectus containing all information related to the college, the program and courses and sports offered and other details are duly posted on the college website each year before the beginning of each academic year. The outcome of these programs is also shared prominently on the college website and also in the prospectus. Details of the activities organised by and for the students is also posted on the website. Students' achievements in curricular, co- and-extra-curricular are also highlighted there. Students' participation in camps, functions, events etc is also given due importance and their achievements therein are highlighted. Students who have been placed in the merit list, or have been placed in good companies - both of which are also outcomes of the program outcomes- are also given due prominence. Students who clear any competitive exams or achieve any medals, trophies etc in sports are also displayed as indicators of outcomes of the different programs offered by the college.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional information	<a href="http://hinducollegeamritsar.com/hindu-college-merits/">http://hinducollegeamritsar.com/hindu-college-merits/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has a specific mechanism for measuring the attainment of the programme outcomes and course outcomes. The POs and COs are communicated to the students during admission counselling and in orientation programme. The progress of the students is assessed through personal and classroom interaction, weekly tests, mid semester examinations and final examinations conducted by the college and affiliating university respectively. Assignments, seminars, project work, internship and college duties are the other measures to assess the attainment of the same. As soon as the final results are declared by the affiliating university, each department analyses the results of their students. A list of students is prepared so that attention can be given to the students who are lagging in exams and corrective action can be taken. In addition to this the final result of each class is also sent to management for evaluation. Moreover, in the beginning of academic year a timetable schedule and academic calendar are prepared to ensure the engagement of students as well as staff. The principal, academic committee and IQAC monitor the execution of curricular and non-curricular activities and work for the achievements of learning outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://hinducollegeamritsar.com/hindu-college-merits/">http://hinducollegeamritsar.com/hindu-college-merits/</a>

### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

304

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="#">nil</a>

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Student-Satisfaction-Survey\\_2019-20.pdf](http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Student-Satisfaction-Survey_2019-20.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

17000

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

##### 1, PHOLOSOPHY DEPARTMENT

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NIL</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. Hindu college provides enriching ecosystem for inculcating research and innovative approach among the students and staff by taking several initiatives at management and college level through financial, technological and infrastructural support at faculty level by providing platforms through events, seminars, workshops, research publication for creation and transfer of knowledge. The initiative taken are as follows:- 1. There is a research committee at college level for making policy related to research and innovation. 2. There are labs, internet and all other ICT facilities available for all the departments of Arts, Science and Commerce for creation and transfer of knowledge. 3. Online international Quiz was conducted by Department of Hindi.

4. Webinars were organized by the Department of Philosophy and P.G Department of Economics. In addition to the above mentioned activities the institute invites innovative ideas from students by holding various competitions at college level.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="#">NIL</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Dr. Deepti**

- Hindi Department organized online various competitions like Essay, Laghu Katha and Poetical Recitation competitions on the eve of Hindi Diwas respectively 13.09.2020.
- Hindi department organized 'Antarrashtriya Hindi Sahitya E-Prashnotri pratiyogita' on 27 march to 31 march in which 890 participants of different 13 countries and 31 different states of India participated

1. Dr. Priyanka

Organised International Online E-Quiz competition on Economics from 27th May 2021 to 2nd June 2021.

Dr. Vani Arora

- Deptt. Of Philosophy organised in collaboration with Deptt. Of Physical Education ICPR sponsored Webinar on Relevance of Yoga and Balanced Diet in coping up with impact of Covid-19 Pandemic on June 23, 2021.

NSS DEPARTMENT

Sr. No.

Activity

Date

Participants

Male

Female

1

Organised Door to door awareness campaign of covid 19 under Mission Fateh campaign of Punjab Govt

7.7.2020

40

30

2

Online Fit India Campaign Activity on National Sports Day

15.8.2020

50

40

3

Pledge on Indian Constitution Day

26.11.2020

30

40

4

Online Pledge Ceremony on Covid 19

8.10.2020

40

45

5

Prabhat Pheri activity from 1 dec till 6 dec

1 dec to 6 dec

45

45

6

Pulse Polio Campaign Participation

2.2.2021

50

50

7.

Essay writing competition

29.3.2021

40

40

File Description	Documents
Paste link for additional information	<a href="http://hinducollegeamritsar.com/igac/">http://hinducollegeamritsar.com/igac/</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20 approx.

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

100

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries,

corporate houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Even though the college does not have a sprawling campus as it is located in the interior city of Amritsar and space and growth is limited, the college provides the best possible infrastructure for the teaching learning process. The college has ample spacious classrooms which allow a good number of students to sit comfortably. The college has two auditoriums, one is used for seminars and conferences where the number of participants is not much and other for bigger gatherings. The college also has labs in and for all departments including several computer labs and a multimedia lab which cater to the needs of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1T6nKbqsaaim4daZ_k1z70Wkvb8vpPeey/view?usp=share_link">https://drive.google.com/file/d/1T6nKbqsaaim4daZ_k1z70Wkvb8vpPeey/view?usp=share_link</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has two one auditorium and one conference room both of which are used according to the number of participants. Cultural programs which usually have a large number of participants are organised in the main auditorium. The coll also has a spacious indoor sports hall where students have facilities for indoor games like chess, carrom board, table tennis, and Badminton. All these are sufficient to meet all the needs of the performing students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1Wqf5Mbfa_fynXUNsLXge_xdQBMxYDe3Ty/view?usp=share_link">https://drive.google.com/file/d/1Wqf5Mbfa_fynXUNsLXge_xdQBMxYDe3Ty/view?usp=share_link</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32+2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1T6nKbgsa_aim4daZ_k1z70Wkvb8vpPeey/view?usp=share_link">https://drive.google.com/file/d/1T6nKbgsa_aim4daZ_k1z70Wkvb8vpPeey/view?usp=share_link</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

181929

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**NIL**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NIL</a>

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**90466**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has sufficient resources, equipment and infrastructure to meet the academic requirements of its students. The updation and enhancement of the existing equipment and infrastructure is necessary and is carried out periodically by the Heads of the departments with the help of lab assistants and technicians. If a technology upgradation is required and necessary the same is forwarded to the principal who takes this forward to the management for further action. This ensures that an evaluation is carried out periodically and all upgradations are done as per requirements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

##### 4.3.2 - Number of Computers

170

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

273204

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In order to make available the best facilities and resources and infrastructure to the students and the teachers, the college maintains all the labs and auditoriums and sports hall from time to time. Teachers in charge of each, regularly inspect these infrastructure and bring the requirements for any upgradation to the attention of the principal. In this task, they are aided by the college lab assistants, technicians and electricians. This

ensures that all facilities are well maintained. For the optimum use of these resources, the college organizes sports and cultural activities along with academic activities regularly which are organised on the campus in these halls etc.

The management takes care of the institution's physical, academic, and support facilities. A yearly review is done of all the facilities available both on-campus and off-campus and initiatives are taken for general maintenance and gradation to upkeep and improve the facilities. A central timetable is designed in such a way that there is maximum utilization of infrastructure and classrooms. The maintenance of electrical items is carried out by the competent non-teaching staff. Any major repair work is carried out by professionals from outside the college. The campus is under CCTV surveillance and is safe for students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

97

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

300

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	<a href="http://hinducollegeamritsar.com/activities-best-practices/">http://hinducollegeamritsar.com/activities-best-practices/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

250

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

250

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

63

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities

at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Academic governance is the framework of committees, policies, systems, and processes that govern the college's academic activities. Student representatives act as a vital channel of communication between the college and students - representing, communicating, and giving feedback on college as well as student matters. The selection of student representatives is done at the beginning of the session. The council aids and supports other councils such as the academic council, discipline, red ribbon, NSS and NCC committee, cultural and sports committee etc. The personal, social, and health issues are resolved by taking the students' views and opinions. The student council also encourages students to participate in various co-curricular activities. It is ensured that the students adhere to the disciplinary policies of the Institute at all times. All the college events and festivals such as teacher's day, Teejcelebration, Diwali, and Lohri are coordinated by the student representatives. Feedback from the students is passed on to the staff for the better functioning of the college.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In order to make the academic environment of the College more students centric, the administration gathers feedbacks also from Alumni. The College incessantly involves the past students to come forth and share their concerns. Since students are the fundamental stakeholders of an academic institution, their experiences on Academic resources, Infrastructure, Institutional Social Responsibility activities etc. are gathered. The alumni response is collected and analyzed. The feedback report shows alumni's perspective on the Infrastructure facilities provided by the College. They acknowledge the contribution of the college in developing their communication, leadership qualities, social commitment and responsibilities. When the members of the alumni visit the college they are taken for a round of the college and all new developments are brought to their notice. Their insights

on further developments are invited and later acted upon as and when circumstances allow. over the years the members of the alumni association have contributed both financially and ideologically

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

We are determined to take our institution to new heights of excellence. We envision our scholars growing into worthy, globally acknowledged citizens, surmounting challenges in personal and professional areas and scaling ever-rising heights of success.

#### Mission

- To promote the multidisciplinary approach of National Education Policy 2020, sustain quality in teaching-learning and research, and encourage industry-academia collaboration.
- To equip our learners with academic excellence, technical expertise and a strong value system leading to their complete success as professionals of global recognition
- To emphasize on optimal use of technological advancement, innovations and on effective use of ICT to meet the requirements of high-tech 21st century world.

The institutional leadership consisting of the management and the Principal ensures that the policies and action plans decided

in the meetings of the Governing Council and IQAC of the college are detailed and in line with. The stakeholders keep themselves aware of the changes that are introduced from time to time in academics, etc. these changes are duly noted by the college authorities and enhancement of infrastructure and policies is augmented to meet the new changes. Infrastructure and policies are upgraded from time to time to adhere to the changes introduced the university and the government.

File Description	Documents
Paste link for additional information	<a href="http://hinducollegeamritsar.com/about-college/">http://hinducollegeamritsar.com/about-college/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes that efficiency comes through decentralization and participative management. Therefore, various departments of the college are given autonomy in various respects.

Heads of the departments are given liberty to take important decisions regarding their respective departments such as framing of departmental time-table, assigning classes to the teachers etc.

For efficient decision making, the college adopts the principle of segregation and division of work to various committees such as Admission Committee, Purchase Committee, Student Welfare Committee, Career Counseling and Placement Cell, etc. These committees are reformulated on annual basis. The principal and staff members are deputed in each of these committees. All these committees have well defined functions and are given autonomy to run their activities according to the need.

File Description	Documents
Paste link for additional information	<a href="http://hinducollegeamritsar.com/about-college/">http://hinducollegeamritsar.com/about-college/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college believes in setting up goals and then putting continuous efforts in achieving them. To make the campus ecofriendly and to meet the rapid increase in day-to-day demand for water, the institute is using the method of rain water harvesting for conservation of water. The institution has replaced all the lights with LED bulbs because LED bulbs are more energy efficient and less expensive to maintain.

Solid waste in the college is collected and then separated into biodegradable and non-biodegradable waste. The institute is also using the method of compost pit (vermi-compost) which is beneficial for gardening purpose and this also maintains the neatness of the campus. Vermicomposting or worm composting is a simple technology for converting biodegradable waste into organic manure with the help of earthworms. The campus of the college is a house of greenery where variety of plants and beautiful gardens are well maintained. The students are sensitized on the issue of environment pollution by persuading them to celebrate pollution free Diwali. They are also encouraged to plant more trees and they participate in such activities. Seminars and rallies are also conducted to spread awareness regarding hygiene in and around the college.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://hinducollegeamritsar.com/iqac/">http://hinducollegeamritsar.com/iqac/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

## Administrative Setup

Hindu College, Amritsar has a well-defined organizational structure. The college is managed by Hindu Sabha Charitable Society. The office of the Principal plays a vital role in the internal administration with the assistance of teaching and non-teaching staff. The Governing Council is responsible for the appointment of Principal, teaching and non-teaching staff. The Principal functions in co-ordination with the Governing Council to frame and implement policies for smooth and progressive functioning of the institution. The Principal is assisted by Heads of the departments and faculty members. For the official matters, there are senior and junior accountants, clerks, and supportstaff. Different committees are constituted for quality administration such as Anti Ragging Committee, Discipline Committee, Purchase Committee, Red Ribbon Club etc. Staff members have been designated as coordinators or members of various committees and cells. Students are also involved as active members of the committees and cells.

### Appointment, Promotional and Service Rules:

The institution follows the rules and regulations as delineated by the Director Public Instructions (Colleges) Government of Punjab and also by Guru Nanak Dev University, Amritsar to which college is affiliated. However, the institution has its own promotion policies for appointment of faculty on temporary basis.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the institution webpage	<a href="http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Organogram.pdf">http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**      **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Effective Welfare measures for Teaching and Non-Teaching staff are:**

- Provision of different types of leaves like casual leaves, duty leaves, medical leaves, earned leaves and maternity leaves permissible as per rules.
- Well-equipped and well-furnished staffroom for teaching staff and office cabins for non- teaching staff.
- Loan against General Provident Fund. ESI EPF, Gratuity, leave encashment at the time of superannuation.
- Fee concession to the children of faculty and other staff members.
- Indoor Badminton cum Table tennis Stadium , automatic Table tennis machine, Fitness Centre (GYM).
- Permission to enhance one's educational qualification through higher studies, training program etc.
- Wi-Fi facility.
- Canteen with variety of food items.
- Two-wheeler and Four-wheeler Parking facility.
- Uniform for class IV employees.

Medical facility through a shared Medical Dispensary, (inside the main campus).

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1fkeNeEzlk4Erd57KaJS5Ewq3MD3Ja8AX/view?usp=share_link">https://drive.google.com/file/d/1fkeNeEzlk4Erd57KaJS5Ewq3MD3Ja8AX/view?usp=share_link</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of the teaching and non- teaching staff is made on the basis of the guidelines of UGC. Each faculty member has to fill detailed Self-Appraisal Performa and submit it in

the end of the academic session. The forms are then evaluated detail by the Principal and by the Management. Annual increments and multiple increments (such as those for M. Phil and PhD), and promotion to next grades is done in accordance with affiliating University guidelines, UGC recommendations and the State Government policies. Cases pertaining to promotion to higher pay scales are forwarded to the appropriate authority after a thorough screening by the special committee appointed under CAS. Panel of Experts /Subject Experts are called from GNDU, Amritsar. The academic results of the college are compiled annually by individual faculty members for their own classes. Comparison of University results with the College result gives a fair idea to the Principal, Head of the Department and the concerned faculty about the academic performance of the College and scope for improvement. Each member of the non-teaching staff is assigned a specific set of duties and responsibilities. Performance appraisal is based on the competence, attainment and quality of the work performed.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute is government aided, but privately managed. Hence, it receives salary grants from Government of Punjab against grant-in-aid post. It also receives scholarships under various schemes of government and funds from various funding agencies. In order to make judicious utilization of funds and to ensure financial accountability, the college conducts regular internal and external audits. Hence, every income and expenditure has an internal check and internal audit. The internal auditors periodically does audit by verifying the related receipts, vouchers, ledger postings etc. and the external audit is also done by an approved chartered accountant appointed by the management. Any errors and objections reported by the auditor are attended to and rectified. Moreover, precautionary steps are taken to avoid reoccurrence of such errors in future.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows a well-defined strategy for mobilization of funds and optimal utilization of resources. The college is under grant-in-aid scheme and gets financial support from government of Punjab for covered posts against aided category. Apart from this, the college receives funds from other agencies like ICSSR. The college also runs self-financing courses and fees obtained from these courses enable the institute to meet other expenditures .Another resource for funds is donation by the philanthropists and alumni of the institution.. The financial resources are effectively and efficiently used in the institution. The budget is prepared for optimum utilization atthe beginning of the session. The idea and information collected are conveyed to the Governing council of the college which guides tentative budgetary allocation in consultation with the Principal and the IQAC. Generally, the expenses and the expenditures are kept within the budget allocations. Any department undergoing some necessary expenditure is required to seek prior sanction for the same from the Principal. For meeting

the requirements, quotations are called and the purchase committees choose the best possible quality and price.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1NB49BSS01JHJwxSldor8pHxD0bvE4nzL/view?usp=share_link">https://drive.google.com/file/d/1NB49BSS01JHJwxSldor8pHxD0bvE4nzL/view?usp=share_link</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC of the college has taken following e - Governance initiatives to improve the quality of administrative work: A well-developed E-Governance Portal has been institutionalized for admission, examination, finance, accounts, staff attendance and leave application system. The IQAC also takes care of the participation in research based activities of the faculty. Information regarding these is shared with the concerned departments and once the same has been attended by the staff, their certificates of participation or copies of their papers are kept in record the IQAC. The college has created WhatsApp groups of faculty and students for sending e-notices and messages. Web Site of the College is regularly updated to provide daily updates of college activities. Dissemination of information on social media via Facebook, Instagram has been initiated. Campus has been fortified by extensive e-monitoring through CCTV.**

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Two examples are: 1. Advance Academic Planning: Upon the initiative of the IQAC, the institutional administration has implemented advanced academic planning system for the**

institution. Following this, Academic Calendar of the institution is prepared before the commencement of the session. It contains the detailed planning of the academic and co-curricular activities and their dates. It also contained the tentative dates of examination, vacations and key activities of the institution. Besides, teaching departments are also asked to provide teaching-learning and examination -evaluation blueprints to the students. 2. Enhanced involvement of ICT in Teaching Learning process: One example in implementation of teaching-learning reforms is involvement of ICT in Teaching Learning process. The college shifted to online teaching-learning during the pandemic to maintain equilibrium in regular studies. Faculty members utilized various applications and tools such as Google Meet, Zoom, Cisco WebEx, Google Classroom, WhatsApp and shared PDF notes, YouTube links, and other audio-video study material with students. Faculty members also used available online MOOC platforms such as Coursera, NPTEL, SWAYAM etc., to enhance their knowledge and professional competency. Moreover, students were also encouraged to use the online digital resources. During pandemic, exams were conducted through online mode

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://hinducollegeamritsar.com/wp-content/upload">http://hinducollegeamritsar.com/wp-content/upload</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The faculty members are always aware of their responsibility towards society. Regular discussions about constitutional obligations in the classes are a regular feature in the college. Besides this, the college inculcates these values in its students by organizing seminars, lectures and workshops to sensitize students and employees. Essay writing competitions are conducted every year. Oath taking ceremonies on swachh Bharat Abhiyan, Sadhbhawana divas etc. are celebrated to inculcate the value of fraternity, equality and peace among students. The NCC, NSS, Red Ribbon club and Anti Ragging committee etc. have been working towards creating sensitization among students. The NSS unit organized the Seminar on "Road Safety and Traffic Awareness to benefit the society in the long run. Every year the college celebrates 26th day of November as 'Constitution Day' to promote Constitutional values among citizens.

File Description	Documents
Annual gender sensitization action plan	<a href="http://hinducollegeamritsar.com/wp-content/uploads/2023/02/IQAC_Committees_2021-22.pdf">http://hinducollegeamritsar.com/wp-content/uploads/2023/02/IQAC_Committees_2021-22.pdf</a> & <a href="https://drive.google.com/file/d/1mjTyMiyypWOuMSlDzJ7loH6s8-fyi00No/view?usp=share_link">https://drive.google.com/file/d/1mjTyMiyypWOuMSlDzJ7loH6s8-fyi00No/view?usp=share_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://hinducollegeamritsar.com/anti-ragging/">http://hinducollegeamritsar.com/anti-ragging/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The institution is committed to the cause of environmental sustainability and consciously makes efforts for the same.**

**1) Solid waste management: Kitchen waste from the canteen and other office premises is separated at the source and delivered to the solid waste management unit for processing. Vermi-composting unit is active in the college to decompose degradable waste into organic manure. This manure is then used to nourish the college plants. 2) Liquid waste management: The college has installed rain water harvesting system to recharge the depleting ground water. Waste water from the AC and ROs is also collected in buckets and used for watering the plants and sweeping floors. 3) Bio medical waste management: Waste from the various labs is**

kept in red dustbin, and duly disposed of as per norms. 4) E-waste management: E-waste and defective items from computer labs are being stored properly. The institution has decided to contact approved e-waste management and disposable facility in order to dispose of e-waste in a scientific manner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following** **B. Any 3 of the above**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute always celebrates religious, racial, cultural and lingual identities. Students are welcomed from every part of India. The institute plays an effective role as a catalyst in the area to maintain peace and national development. Cultural and regional activities like 'Diwali Celebration', 'Holi Celebration', 'Raksha Bandhan Celebration', 'Independence Day Celebration', 'Republic Day Celebration' takes place every year without any distinction among students. On the other hand, regional activities are also performed annually with full enthusiasm, which includes the festivals like 'Basant Panchami Celebration', 'Lohri Celebration', 'Teej Celebration', and many more. The NSS Cell of college organized Tree Plantation Programmes, Awareness to Save Water Campaign and Medical Camps for the students. To strengthen will power and to make students aware, the college performs activities like seminars, lectures, workshops, Yoga Day, Sports Day, Medical Camps, Swacch Bharat Abhiyaan throughout the session.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various initiatives by organizing different activities, seminars, lectures and workshops to sensitize students and employees to the constitutional obligation: values, rights, duties and responsibilities of the citizens. "National Pollution Prevention Day" was celebrated to day to raise awareness about the hazards of air pollution. "Tree plantation and Swachh Bharat Abhiyan" was organized by the NSS department of the college, to aware the students about how cleanliness and tree planting maintain discipline as well as protect the human life. "National Voter's Day" was celebrated to make students aware that voting is a very important part of any democracy. By voting, citizens are participating in the democratic process. Citizens vote for leaders to represent them and their ideas, and the leaders support the citizens' interests. "International Day of Yoga" and "Sports Day" was celebrated to sensitize students about the fact that regular yoga practice creates mental clarity and calmness, increases body awareness, relieves chronic stress patterns, relaxes the mind, etc. Sports help control diabetes, manage weight, enhance blood circulation, and manage levels of stress and thus students are exhorted to take up sports during their stay in the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/1OhudLfH3_fm2mydBNjVWS9c9zwu-wHY4f/view?usp=share_link">https://drive.google.com/file/d/1OhudLfH3_fm2mydBNjVWS9c9zwu-wHY4f/view?usp=share_link</a> & <a href="https://docs.google.com/document/d/1NTNH5Yd0K60lRMyVv54XDcMJXOUN9YYp/edit?usp=share_link&amp;oid=109849994174085161849&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1NTNH5Yd0K60lRMyVv54XDcMJXOUN9YYp/edit?usp=share_link&amp;oid=109849994174085161849&amp;rtpof=true&amp;sd=true</a> & <a href="https://drive.google.com/file/d/1KnB-kDpsr_b2RRvBnuzN9zOEkmRTimgA/view?usp=share_link">https://drive.google.com/file/d/1KnB-kDpsr_b2RRvBnuzN9zOEkmRTimgA/view?usp=share_link</a> & <a href="http://hinducollegeamritsar.com/igac/">http://hinducollegeamritsar.com/igac/</a>
Any other relevant information	<a href="https://drive.google.com/file/d/1kVrqIc9D7qiJ2jqtqfEfQnZWYOWPr4zU/view?usp=share_link">https://drive.google.com/file/d/1kVrqIc9D7qiJ2jqtqfEfQnZWYOWPr4zU/view?usp=share_link</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website**

**B. Any 3 of the above**

**There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We are committed to promote ethics and values amongst students and faculty. To encourage them with the same, the institute organizes National festivals, International festivals as well as Anniversaries for the great Indian Personalities. As students from various castes and religions take admission in our college, that is why the college keeps on uniting the students with these kind of celebrations. The college commemorates festivals like Basant, Diwali in a grand way, Lohri, Teej is also known 'Teeya', festival of Colors Holi, Rakhsha Bandhan by gifting Rakhis to our Indian Military, Independence Day, Republic Day. This creates a positive atmosphere for our students and encourage them to learn more. The college also celebrates National Pollution Prevention Day. The college takes initiatives to spread awareness about importance of voting among students and to encourage them to vote. International commemoratives like Yoga Day and Sports Day was also celebrated to keep students fit.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college observes number of practices like

(i) Institutional Social Responsibility , Scholarships for needy students

Career counselling/guidance cell, Gender equality, Celebration of Yoga Day.

(ii) Use of IT in Administration

(iii) Staff club was established with the objective of addressing the problems of staff and organized staff meeting.

(iv) Inculcating Religious and Moral Values Among Youth by practicing hawan at the beginning of each session to celebrate the college's foundation Day and to seek blessings of the almighty.

(v) Student Social Activities: Units of NSS, Red Ribbon Club are functioning in the College and they involve students

However, the two best practices which have contributed significantly in

improvement of the College are:

1. Awareness regarding Stress Management and remedies to control it.

i) a lecture has been organized to aware about stress management techniques and to give knowledge about managing the stress in

life.

## 2. ICPR sponsored Periodic lectures 'Relevance of Yoga Philosophy in Modern times"

i) The lecture was basically focused on importance of Yoga and their benefits for the Human being.

ii) Emphasized to motivate and apply Yoga postures in practical life which also helps to self understanding and gives opportunities to achieve spiritual liberation.

File Description	Documents
Best practices in the Institutional website	<a href="https://drive.google.com/file/d/1aiKpp_-tV9n6a2oYEV2XnZxZdtO46rgN/view?usp=share_link">https://drive.google.com/file/d/1aiKpp_-tV9n6a2oYEV2XnZxZdtO46rgN/view?usp=share_link</a> && <a href="http://hinducollegeamritsar.com/igac/">http://hinducollegeamritsar.com/igac/</a> && <a href="https://drive.google.com/file/d/1kVrqIc9D7giJ2jqtqfEfQnZWYOWPr4zU/view?usp=share_link">https://drive.google.com/file/d/1kVrqIc9D7giJ2jqtqfEfQnZWYOWPr4zU/view?usp=share_link</a>
Any other relevant information	<u>NIL</u>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the institution is to aspire for the welfare of all students through excellence in education.

- Optimum transparency in admission of students and faculty appointment.
- Upholding merit as foremost criterion.
- Maintenance of transparent work culture.
- The mission of the institution is to mould young students to meet challenges of life.
- Sense of national integration.
- The main priority is given to students and emphasized on the all round personality of students. Students are encouraged to give respect all religions, be honest and hardworking. Moreover, emphasis is also laid on serving humanity and living life with dignity.

Quality education and excellence is maintained in all the aspects including academics and administration that helps students for overall growth. Faculty members actively participate in various institutional committees and professional bodies and contribute in decision making to achieve goals set as per the perspective plan. Faculty members show leadership qualities and contribute for smooth functioning of all the academic and administrative activities.

Alumni association committee also functions for maintaining healthy and active contacts with alumni members. Faculty members organize various activities with the help of alumni members at department or institutional level.

NCC Wing of our college is Punjab 1 NCC Batalion.

Sports wing is the best permorming in the city and we encourage our students towrads their religon as well as nationalism.

All the achievements can easily be seen on our Facebook page.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College follows the curriculum prescribed by the affiliating university. Academic processes in the college are expedited, with timetables, workloads, and other administrative chores at the start of the session by department heads in consultation with the principal. There are certain gaps in the syllabi that have been noticed. The Academic Council is formed for this purpose, and proposals from all departments are collected, and extra content is imparted to the concerned classes. The online system of teaching is followed in the prevailing pandemic conditions. Remedial classes are aimed at supporting learners in small groups for individual student support. Extension lectures are also conducted to enlighten the students. Our faculty members are encouraged and supported to attend seminars, conferences, orientations, refresher courses, and workshops in order to ensure effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/1VzFm_Bgdji5Q7gaRwbFm7NVJMRyjk_FR/view?usp=share_link">https://drive.google.com/file/d/1VzFm_Bgdji5Q7gaRwbFm7NVJMRyjk_FR/view?usp=share_link</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The affiliating University notifies an academic calendar, which contains the date of commencement, last working day of the semester, and expected dates for examinations. The college follows the calendar and plans the activities including the conduct of Continuous Internal Evaluation (CIE). Firstly an institute-level calendar is prepared and subsequently every department prepares its calendar. Institute calendar of events includes details like the total number of working days and holidays, CIE dates. The

department calendar comprises guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities. The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except in the case of unforeseen circumstances. Projects, assignments, quizzes, and House Test are part of the CIE of students. The house test date-sheet is prepared by the assigned persons and it is published to stakeholders through notice boards, and tests are conducted as per the schedule. Evaluation of answer scripts, are carried out by respective teachers. CIE is also done for practical courses, project work, seminars, and internships. The Principal, through the academic council meetings, frequently reviews the semester's progress and provides suitable suggestions.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective

**course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is offered by the affiliating University to which the college adheres and which touches issues like Gender, Human Values, Environment and Sustainability in various subject curricula. Along with the syllabus the faculty members are aware of their responsibility towards society. Regular discussions in the classes are held pertaining to important issues that affect our society. Seminars and lectures are also organised from time to time dealing with sensitive and important issues like Gender Discrimination, Drug Awareness, Environment Crisis, Hygiene, Literacy etc. Various committees and clubs are also established in the college. NSS, NCC, Red Ribbon Club etc have been working in creating sensitisation among students towards these very important and prevalent issues. To make the students environment conscious, the university has made the subject of EVS compulsory at the under graduate level. Teachers are always geared to provide simple and effective tips to students to adopt environment friendly attitude and life style. Seminars and Lectures and Rallies are also conducted rto sensitize students and residents regarding these issues. Co-curricular activities are also our endeavor to integrate the crosscutting issues relevant to the above mentioned aspects. .

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

132

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="#">nil</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Student-Satisfaction-Survey_2019-20.pdf">http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Student-Satisfaction-Survey_2019-20.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**834**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

97

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Before the start of the academic session, the college offers bridge classes for students to ensure a smooth transition into the subjects they have opted for. Generally the college offers free of cost classes in English grammar, maths, commerce and computers. A proper time table is drafted and shared with the students and it is ensured that students attend these classes regularly. At the beginning of each academic session, heads of all the departments call a meeting with the teachers of the department who are requested to identify weak students, the area of weakness so that special classes can be organised for the poor learners. Suggestions are also invited from the teachers on how to help these students. The teachers identify such students and share the required information with them and take remedial classes in their free periods and ensure that the areas of weakness are properly addressed. After the classes the students share their feedback regarding the remedial classes and how they helped them in their studies with the Heads of each department. If any follow up is required, the heads do the needful to ensure that all requirements pertaining to the students' studies are met and the students are satisfied. Class tests after these classes are also taken which serve as indicators of improvement in their studies.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1qdIjHY1kt4MfpIKfO5Bo9gHQ110BTQ1b/edit?usp=share_link&amp;oid=109849994174085161849&amp;tpof=true&amp;sd=true">https://docs.google.com/document/d/1qdIjHY1kt4MfpIKfO5Bo9gHQ110BTQ1b/edit?usp=share_link&amp;oid=109849994174085161849&amp;tpof=true&amp;sd=true</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
834	59

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college follows student centric approach for raising the learning level of students. The teachers use different modes to develop and evaluate the actual learning of the students such as assignments, case studies, field trips, educational excursions, industrial visits, projects, internships, seminars, webinars, online sessions, workshops and interactive sessions. Some courses have experimental learning components like field trips, projects and internships as a part of their curriculum. However many other programs beyond their curriculum are made unique by including these activities as a part of their syllabus. Group discussions, role plays, paper presentations, audio visual presentations etc are extensively practiced to encourage participative learning. The teachers in these activities complement the activities as facilitators. During this session most of the teaching was through online mode, so the students were encouraged to use ICT methods. Engagement of students in group projects helps to enhance the problem solving ability of the students. To provide holistic education, the students are encouraged to discuss current issues and challenges during various college activities like weekly assembly, seminars, training programs and lecture cum demonstration . The college has assigned MOU's with reputed agencies and organizations for providing training and exposure to the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1mjTyMiyW0uMSlDzJ7loH6s8-fyi00No/view?usp=share_link">https://drive.google.com/file/d/1mjTyMiyW0uMSlDzJ7loH6s8-fyi00No/view?usp=share_link</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Almost all departments of the college make good and effective use of ICT tools to enhance the delivery and standard of education. Students who have not opted for computers are given basic training in computer skills so they can use emails, make PPTs etc. Teachers also use computers and internet to provide the latest information to the students. The English department ensures that students are shown plays/short films/movies based on their curriculum in the college auditorium every year. In this direction, students have seen screen adaptations of 'The Monkey's Paw', 'Kafan', 'All my Sons' and 'The Guide'. Even in the class rooms teachers make excellent use of internet so students can listen to recited poems and plays which helps them to learn about rhythm and tone and pronunciation. Teachers also make presentations of their topics and show these to the students which makes a more comprehensive teaching-learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

703	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an important tool and indicator of a student's progress and performance during the academic year and the college makes excellent use of this measure available to them. The college ensures that internal assessment of students in their respective is carried out frequently so that the stakeholders are aware of the wards' progress throughout the academic year. For this purpose, the teachers organize class tests, surprise tests and the college organizes House tests. Class tests are carried out frequently, usually after completion of one chapter, topic or story. The performance of the students in these ensures that students have understood the topic well and can answer questions in an effective manner. Once the results have been prepared teachers discuss the paper and the answers with the students in the class and work on areas of weakness. Surprise tests ensure that students are well prepared all the time and are ready to perform at a minute's notice. House tests are organised once in each academic semester and the outcome is shared with the stakeholders at Parent Teacher meets held after the tests to apprise all of the students progress in each subject.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1tt0cD8-SskpNoyYGBkwYDZAipwu2LPCj/view?usp=share_link">https://drive.google.com/file/d/1tt0cD8-SskpNoyYGBkwYDZAipwu2LPCj/view?usp=share_link</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal assessment grievance It is the aim of all the stakeholders to ensure that the methods adopted in the college for internal assessment are transparent, accessible and satisfactory to all concerned. Once the results of the class tests, surprise tests and House tests have been prepared they are first shared with the students in the class. Students are free to approach their respective teachers regarding any confusion or misgiving or misunderstanding in the way the papers have been marked. These papers are then kept in the department for showing to parents/guardians at the Parent-Teacher meets where the parents can see and evaluate their wards' performance and also come to know about the methodology of internal assessment. Once both the students and parents are satisfied with this methodology the numbers secured by the students are saved in the computer and a copy of the same is shared with the administrative office for their record. A lecture statement is also prepared and shared with the office after duly sharing it with the students in the class so they are aware at all times of their attendance and the requirements. It is everyone's endeavour to make this process transparent and accessible so that all stakeholders are satisfied with the functioning of the college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/drive/folders/13-5VJelImuQkAupFHAHoe2ppTt_tF5Be?usp=share_link">https://drive.google.com/drive/folders/13-5VJelImuQkAupFHAHoe2ppTt_tF5Be?usp=share_link</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes The college prospectus containing all information related to the college, the program and courses and sports offered and other details are duly posted on the college website each year before the beginning of each academic year. The outcome of these programs is also shared prominently on the college website and also in the prospectus. Details of the activities organised by and for the students is also posted on the website. Students' achievements in curricular, co- and-extra-curricular are also

highlighted there. Students' participation in camps, functions, events etc is also given due importance and their achievements therein are highlighted. Students who have been placed in the merit list, or have been placed in good companies - both of which are also outcomes of the program outcomes- are also given due prominence. Students who clear any competitive exams or achieve any medals, trophies etc in sports are also displayed as indicators of outcomes of the different programs offered by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://hinducollegeamritsar.com/hindu-college-merits/">http://hinducollegeamritsar.com/hindu-college-merits/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has a specific mechanism for measuring the attainment of the programme outcomes and course outcomes. The POs and COs are communicated to the students during admission counselling and in orientation programme . The progress of the students is assessed through personal and classroom interaction, weekly tests, mid semester examinations and final examinations conducted by the college and affiliating university respectively. Assignments, seminars, project work, internship and college duties are the other measures to assess the attainment of the same. As soon as the final results are declared by the affiliating university, each department analyses the results of their students. A list of students is prepared so that attention can be given to the students who are lagging in exams and corrective action can be taken. In addition to this the final result of each class is also sent to management for evaluation. Moreover, in the beginning of academic year a timetable schedule and academic calendar are prepared to ensure the engagement of students as well as staff. The principal, academic committee and IQAC monitor the execution of curricular and non-curricular activities and work for the achievements of learning outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://hinducollegeamritsar.com/hindu-college-merits/">http://hinducollegeamritsar.com/hindu-college-merits/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

304

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="#">nil</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Student-Satisfaction-Survey\\_2019-20.pdf](http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Student-Satisfaction-Survey_2019-20.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

17000

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

#### 1, PHOLOSOPHY DEPARTMENT

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NIL</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. Hindu college provides enriching ecosystem for inculcating research and innovative approach among the students and staff by taking several initiatives at management and college level through financial, technological and infrastructural support at faculty level by providing platforms through events, seminars, workshops, research publication for creation and transfer of knowledge. The initiative taken are as follows:-

1. There is a research committee at college level for making policy related to research and innovation.
2. There are labs, internet and all other ICT facilities available for all the departments of Arts, Science and Commerce for creation and transfer of knowledge.
3. Online international Quiz was conducted by Department of Hindi.
4. Webinars were organized by the Department of Philosophy and P.G Department of Economics. In addition to the above mentioned activities the institute invites innovative ideas from students by holding various competitions at college level.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### **3.3 - Research Publications and Awards**

#### **3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
0	
File Description	Documents
URL to the research page on HEI website	<a href="#">NIL</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
10	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
9	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Dr. Deepti**

- Hindi Department organized online various competitions like Essay, Laghu Katha and Poetical Recitation competitions on the eve of Hindi Diwas respectively 13.09.2020.
- Hindi department organized 'Antarrashtriya Hindi Sahitya E-Prashnotri pratiyogita' on 27 march to 31 march in which 890 participants of different 13 countries and 31 different states of India participated

1. Dr. Priyanka

Organised International Online E-Quiz competition on Economics from 27th May 2021 to 2nd June 2021.

**Dr. Vani Arora**

- Deptt. Of Philosophy organised in collaboration with Deptt. Of Physical Education ICPR sponsored Webinar on Relevance of Yoga and Balanced Diet in coping up with impact of Covid-19 Pandemic on June 23, 2021.

**NSS DEPARTMENT**

**Sr. No.**

**Activity**

**Date**

**Participants**

**Male**

**Female**

1

Organised Door to door awareness campaign of covid 19 under Mission Fateh campaign of Punjab Govt

7.7.2020

40

30

2

Online Fit India Campaign Activity on National Sports Day

15.8.2020

50

40

3

Pledge on Indian Constitution Day

26.11.2020

30

40

4

Online Pledge Ceremony on Covid 19

8.10.2020

40

45

5

Prabhat Pheri activity from 1 dec till 6 dec

1 dec to 6 dec

45

45

6

**Pulse Polio Campaign Participation**

2.2.2021

50

50

7.

**Essay writing competition**

29.3.2021

40

40

File Description	Documents
Paste link for additional information	<a href="http://hinducollegeamritsar.com/igac/">http://hinducollegeamritsar.com/igac/</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

20 approx.

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

100

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Even though the college does not have a sprawling campus as it is located in the interior city of Amritsar and space and growth is limited, the college provides the best possible infrastructure for the teaching learning process. The college has ample spacious classrooms which allow a good number of students to sit comfortably. The college has two auditoriums, one is used for seminars and conferences where the number of participants is not much and other for bigger gatherings. The

college also has labs in and for all departments including several computer labs and a multimedia lab which cater to the needs of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1T6nKbqsaaim4daZ_k1z70Wkvb8vpPeey/view?usp=share_link">https://drive.google.com/file/d/1T6nKbqsaaim4daZ_k1z70Wkvb8vpPeey/view?usp=share_link</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has two one auditorium and one conference room both of which are used according to the number of participants. Cultural programs which usually have a large number of participants are organised in the main auditorium. The coll also has a spacious indoor sports hall where students have facilities for indoor games like chess, carrom board, table tennis, and Badminton. All these are sufficient to meet all the needs of the performing students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1Wqf5MbfafynXUNsLXge_xdQBMxYDe3Ty/view?usp=share_link">https://drive.google.com/file/d/1Wqf5MbfafynXUNsLXge_xdQBMxYDe3Ty/view?usp=share_link</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

32+2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1T6nKbqsaaim4daZ_klz70Wkvb8vpPeey/view?usp=share_link">https://drive.google.com/file/d/1T6nKbqsaaim4daZ_klz70Wkvb8vpPeey/view?usp=share_link</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**181929**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Upload audited utilization statements	<b>No File Uploaded</b>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**NIL**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional Information	<a href="#">NIL</a>

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-

**E. None of the above**

**ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**
**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

90466

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**
**4.2.4.1 - Number of teachers and students using library per day over last one year**

150

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has sufficient resources, equipment and infrastructure to meet the academic requirements of its students. The updation and enhancement of the existing equipment and infrastructure is necessary and is carried out periodically by the Heads of the departments with the help of lab assistants and technicians. If a technology upgradation is required and necessary the same is forwarded to the principal who takes this forward to the management for further action. This ensures that an evaluation is carried out periodically and all upgradations are done as per requirements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

#### 4.3.2 - Number of Computers

170

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in

lakhs)

273204

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In order to make available the best facilities and resources and infrastructure to the students and the teachers, the college maintains all the labs and auditoriums and sports hall from time to time. Teachers in charge of each, regularly inspect these infrastructure and bring the requirements for any upgradation to the attention of the principal. In this task, they are aided by the college lab assistants, technicians and electricians. This ensures that all facilities are well maintained. For the optimum use of these resources, the college organizes sports and cultural activities along with academic activities regularly which are organised on the campus in these halls etc.

The management takes care of the institution's physical, academic, and support facilities. A yearly review is done of all the facilities available both on-campus and off-campus and initiatives are taken for general maintenance and gradation to upkeep and improve the facilities. A central timetable is designed in such a way that there is maximum utilization of infrastructure and classrooms. The maintenance of electrical items is carried out by the competent non-teaching staff. Any major repair work is carried out by professionals from outside the college. The campus is under CCTV surveillance and is safe for students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

97

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

300

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to Institutional website	<a href="http://hinducollegeamritsar.com/activities-best-practices/">http://hinducollegeamritsar.com/activities-best-practices/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<b>No File Uploaded</b>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>250</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>250</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

63

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/

<b>Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year</b>	
<b>5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.</b>	
0	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )	
Academic governance is the framework of committees, policies,	

systems, and processes that govern the college's academic activities. Student representatives act as a vital channel of communication between the college and students - representing, communicating, and giving feedback on college as well as student matters. The selection of student representatives is done at the beginning of the session. The council aids and supports other councils such as the academic council, discipline, red ribbon, NSS and NCC committee, cultural and sports committee etc. The personal, social, and health issues are resolved by taking the students' views and opinions. The student council also encourages students to participate in various co-curricular activities. It is ensured that the students adhere to the disciplinary policies of the Institute at all times. All the college events and festivals such as teacher's day, Teejcelebration, Diwali, and Lohri are coordinated by the student representatives. Feedback from the students is passed on to the staff for the better functioning of the college.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In order to make the academic environment of the College more students centric, the administration gathers feedbacks also from Alumni. The College incessantly involves the past students to come forth and share their concerns. Since students are the fundamental stakeholders of an academic institution, their experiences on Academic resources, Infrastructure, Institutional Social Responsibility activities etc. are gathered. The alumni response is collected and analyzed. The feedback report shows alumni's perspective on the Infrastructure facilities provided by the College. They acknowledge the contribution of the college in developing their communication, leadership qualities, social commitment and responsibilities. When the members of the alumni visit the college they are taken for a round of the college and all new developments are brought to their notice. Their insights on further developments are invited and later acted upon as and when circumstances allow. Over the years the members of the alumni association have contributed both financially and ideologically.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

We are determined to take our institution to new heights of

excellence. We envision our scholars growing into worthy, globally acknowledged citizens, surmounting challenges in personal and professional areas and scaling ever-rising heights of success.

#### Mission

- To promote the multidisciplinary approach of National Education Policy 2020, sustain quality in teaching-learning and research, and encourage industry-academia collaboration.
- To equip our learners with academic excellence, technical expertise and a strong value system leading to their complete success as professionals of global recognition
- To emphasize on optimal use of technological advancement, innovations and on effective use of ICT to meet the requirements of high-tech 21st century world.

The institutional leadership consisting of the management and the Principal ensures that the policies and action plans decided in the meetings of the Governing Council and IQAC of the college are detailed and in line with. The stakeholders keep themselves aware of the changes that are introduced from time to time in academics, etc. these changes are duly noted by the college authorities and enhancement of infrastructure and policies is augmented to meet the new changes.

Infrastructure and policies are upgraded from time to time to adhere to the changes introduced the university and the government.

File Description	Documents
Paste link for additional information	<a href="http://hinducollegeamritsar.com/about-college/">http://hinducollegeamritsar.com/about-college/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes that efficiency comes through decentralization and participative management. Therefore, various departments of the college are given autonomy in various respects.

Heads of the departments are given liberty to take important decisions regarding their respective departments such as framing of departmental time-table, assigning classes to the teachers etc.

For efficient decision making, the college adopts the principle of segregation and division of work to various committees such as Admission Committee, Purchase Committee, Student Welfare Committee, Career Counseling and Placement Cell, etc. These committees are reformulated on annual basis. The principal and staff members are deputed in each of these committees. All these committees have well defined functions and are given autonomy to run their activities according to the need.

File Description	Documents
Paste link for additional information	<a href="http://hinducollegeamritsar.com/about-college/">http://hinducollegeamritsar.com/about-college/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college believes in setting up goals and then putting continuous efforts in achieving them. To make the campus ecofriendly and to meet the rapid increase in day-to-day demand for water, the institute is using the method of rain water harvesting for conservation of water. The institution has replaced all the lights with LED bulbs because LED bulbs are more energy efficient and less expensive to maintain.

Solid waste in the college is collected and then separated into biodegradable and non-biodegradable waste. The institute is also using the method of compost pit (vermi-compost) which is beneficial for gardening purpose and this also maintains the neatness of the campus. Vermicomposting or worm composting is a simple technology for converting biodegradable waste into organic manure with the help of earthworms. The campus of the college is a house of greenery where variety of plants and beautiful gardens are well maintained. The students are sensitized on the issue of

environment pollution by persuading them to celebrate pollution free Diwali. they are also encouraged to plant more trees and they participate in such activities. Seminars and rallies are also conducted to spread awareness regarding hygiene in and around the college.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://hinducollegeamritsar.com/igac/">http://hinducollegeamritsar.com/igac/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Administrative Setup

Hindu College, Amritsar has a well-defined organizational structure. The college is managed by Hindu Sabha Charitable Society. The office of the Principal plays a vital role in the internal administration with the assistance of teaching and non-teaching staff. The Governing Council is responsible for the appointment of Principal, teaching and non-teaching staff. The Principal functions in co-ordination with the Governing Council to frame and implement policies for smooth and progressive functioning of the institution. The Principal is assisted by Heads of the departments and faculty members. For the official matters, there are senior and junior accountants, clerks, and supportstaff. Different committees are constituted for quality administration such as Anti Ragging Committee, Discipline Committee, Purchase Committee, Red Ribbon Club etc. Staff members have been designated as coordinators or members of various committees and cells. Students are also involved as active members of the committees and cells.

#### Appointment, Promotional and Service Rules:

The institution follows the rules and regulations as delineated by the Director Public Instructions (Colleges) Government of Punjab and also by Guru Nanak Dev University, Amritsar to which college is affiliated. However, the

institution has its own promotion policies for appointment of faculty on temporary basis.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the institution webpage	<a href="http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Organogram.pdf">http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

**Effective Welfare measures for Teaching and Non-Teaching staff are:**

- Provision of different types of leaves like casual leaves, duty leaves, medical leaves, earned leaves and maternity leaves permissible as per rules.
- Well-equipped and well-furnished staffroom for teaching staff and office cabins for non-teaching staff.
- Loan against General Provident Fund. ESI EPF, Gratuity, leave encashment at the time of superannuation.
- Fee concession to the children of faculty and other

staff members.

- Indoor Badminton cum Table tennis Stadium , automatic Table tennis machine, Fitness Centre (GYM).
- Permission to enhance one's educational qualification through higher studies, training program etc.
- Wi-Fi facility.
- Canteen with variety of food items.
- Two-wheeler and Four-wheeler Parking facility.
- Uniform for class IV employees.

Medical facility through a shared Medical Dispensary, (inside the main campus).

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1fkeNeEzlk4Erd57KaJS5Ewq3MD3Ja8AX/view?usp=share_link">https://drive.google.com/file/d/1fkeNeEzlk4Erd57KaJS5Ewq3MD3Ja8AX/view?usp=share_link</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

<b>1</b>	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>
<b>6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)</b>	
<b>6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year</b>	
<b>4</b>	
File Description	Documents
IQAC report summary	<b>No File Uploaded</b>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>
<b>6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff</b>	
<b>Performance appraisal of the teaching and non- teaching staff</b>	

is made on the basis of the guidelines of UGC. Each faculty member has to fill detailed Self-Appraisal Performa and submit it in the end of the academic session. The forms are then evaluated detail by the Principal and by the Management. Annual increments and multiple increments (such as those for M. Phil and PhD), and promotion to next grades is done in accordance with affiliating University guidelines, UGC recommendations and the State Government policies. Cases pertaining to promotion to higher pay scales are forwarded to the appropriate authority after a thorough screening by the special committee appointed under CAS. Panel of Experts /Subject Experts are called from GNDU, Amritsar. The academic results of the college are compiled annually by individual faculty members for their own classes. Comparison of University results with the College result gives a fair idea to the Principal, Head of the Department and the concerned faculty about the academic performance of the College and scope for improvement. Each member of the non-teaching staff is assigned a specific set of duties and responsibilities. Performance appraisal is based on the competence, attainment and quality of the work performed.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute is government aided, but privately managed. Hence, it receives salary grants from Government of Punjab against grant-in-aid post. It also receives scholarships under various schemes of government and funds from various funding agencies. In order to make judicious utilization of funds and to ensure financial accountability, the college conducts regular internal and external audits. Hence, every income and expenditure has an internal check and internal audit. The internal auditors periodically does audit by verifying the related receipts, vouchers, ledger postings etc. and the external audit is also done by an approved chartered accountant appointed by the management. Any errors and

objections reported by the auditor are attended to and rectified. Moreover, precautionary steps are taken to avoid reoccurrence of such errors in future.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows a well-defined strategy for mobilization of funds and optimal utilization of resources. The college is under grant-in-aid scheme and gets financial support from government of Punjab for covered posts against aided category. Apart from this, the college receives funds from other agencies like ICSSR. The college also runs self-financing courses and fees obtained from these courses enable the institute to meet other expenditures. Another resource for funds is donation by the philanthropists and alumni of the institution.. The financial resources are effectively and efficiently used in the institution. The budget is prepared for optimum utilization at the beginning of the session. The idea and information collected are conveyed to the Governing

council of the college which guides tentative budgetary allocation in consultation with the Principal and the IQAC. Generally, the expenses and the expenditures are kept within the budget allocations. Any department undergoing some necessary expenditure is required to seek prior sanction for the same from the Principal. For meeting the requirements, quotations are called and the purchase committees choose the best possible quality and price.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1NB49BS01JHJwxSldor8pHxDObvE4nzL/view?usp=share_link">https://drive.google.com/file/d/1NB49BS01JHJwxSldor8pHxDObvE4nzL/view?usp=share_link</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college has taken following e - Governance initiatives to improve the quality of administrative work: A well-developed E-Governance Portal has been institutionalized for admission, examination, finance, accounts, staff attendance and leave application system. The IQAC also takes care of the participation in research based activities of the faculty. Information regarding these is shared with the concerned departments and once the same has been attended by the staff, their certificates of participation or copies of their papers are kept in record the IQAC. The college has created WhatsApp groups of faculty and students for sending e-notices and messages. Web Site of the College is regularly updated to provide daily updates of college activities. Dissemination of information on social media via Facebook, Instagram has been initiated. Campus has been fortified by extensive e-monitoring through CCTV.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Two examples are: 1. Advance Academic Planning: Upon the initiative of the IQAC, the institutional administration has implemented advanced academic planning system for the institution. Following this, Academic Calendar of the institution is prepared before the commencement of the session. It contains the detailed planning of the academic and co-curricular activities and their dates. It also contained the tentative dates of examination, vacations and key activities of the institution. Besides, teaching departments are also asked to provide teaching-learning and examination -evaluation blueprints to the students. 2. Enhanced involvement of ICT in Teaching Learning process: One example in implementation of teaching-learning reforms is involvement of ICT in Teaching Learning process. The college shifted to online teaching-learning during the pandemic to maintain equilibrium in regular studies. Faculty members utilized various applications and tools such as Google Meet, Zoom, Cisco WebEx, Google Classroom, WhatsApp and shared PDF notes, YouTube links, and other audio-video study material with students. Faculty members also used available online MOOC platforms such as Coursera, NPTEL, SWAYAM etc., to enhance their knowledge and professional competency. Moreover, students were also encouraged to use the online digital resources. During pandemic, exams were conducted through online mode

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,**

**C. Any 2 of the above**

NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://hinducollegeamritsar.com/wp-content/upload">http://hinducollegeamritsar.com/wp-content/upload</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>
<b>INSTITUTIONAL VALUES AND BEST PRACTICES</b>	
<b>7.1 - Institutional Values and Social Responsibilities</b>	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>The faculty members are always aware of their responsibility towards society. Regular discussions about constitutional obligations in the classes are a regular feature in the college. Besides this, the college inculcates these values in its students by organizing seminars, lectures and workshops to sensitize students and employees. Essay writing competitions are conducted every year. Oath taking ceremonies on swachh Bharat Abhiyan, Sadhbhawana divas etc. are celebrated to inculcate the value of fraternity, equality and peace among students. The NCC, NSS, Red Ribbon club and Anti Ragging committee etc. have been working towards creating sensitization among students. The NSS unit organized the Seminar on "Road Safety and Traffic Awareness to benefit the society in the long run. Every year the college celebrates 26th day of November as 'Constitution Day' to promote Constitutional values among citizens.</p>	

File Description	Documents
Annual gender sensitization action plan	<a href="http://hinducollegeamritsar.com/wp-content/uploads/2023/02/IQAC_Committees_2021-22.pdf">http://hinducollegeamritsar.com/wp-content/uploads/2023/02/IQAC_Committees_2021-22.pdf</a> & <a href="https://drive.google.com/file/d/1mjTyMiyPWouMSlDzJ7loH6s8-fyiOONo/view?usp=share_link">https://drive.google.com/file/d/1mjTyMiyPWouMSlDzJ7loH6s8-fyiOONo/view?usp=share_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://hinducollegeamritsar.com/anti-ragging/">http://hinducollegeamritsar.com/anti-ragging/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**The institution is committed to the cause of environmental sustainability and consciously makes efforts for the same.**

**1) Solid waste management:** Kitchen waste from the canteen and other office premises is separated at the source and delivered to the solid waste management unit for processing. Vermicomposting unit is active in the college to decompose degradable waste into organic manure. This manure is then used to nourish the college plants. **2) Liquid waste management:** The college has installed rain water harvesting system

to recharge the depleting ground water. Waste water from the AC and ROs is also collected in buckets and used for watering the plants and sweeping floors. 3) Bio medical waste management: Waste from the various labs is kept in red dustbin, and duly disposed of as per norms. 4) E-waste management: E-waste and defective items from computer labs are being stored properly. The institution has decided to contact approved e-waste management and disposable facility in order to dispose of e-waste in a scientific manner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft**

**C. Any 2 of the above**

## copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute always celebrates religious, racial, cultural and lingual identities. Students are welcomed from every part of India. The institute plays an effective role as a catalyst in the area to maintain peace and national development. Cultural and regional activities like 'Diwali Celebration', 'Holi Celebration', 'Raksha Bandhan Celebration', 'Independence Day Celebration', 'Republic Day Celebration' takes place every year without any distinction among students. On the other hand, regional activities are also performed annually with full enthusiasm, which includes the festivals like 'Basant Panchami Celebration', 'Lohri Celebration', 'Teej Celebration', and many more. The NSS Cell of college organized Tree Plantation Programmes, Awareness to Save Water Campaign and Medical Camps for the students. To strengthen will power and to make students aware, the college performs activities like seminars, lectures, workshops, Yoga Day, Sports Day, Medical Camps, Swacch Bharat Abhiyaan throughout the session.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various initiatives by organizing different activities, seminars, lectures and workshops to sensitize students and employees to the constitutional obligation: values, rights, duties and responsibilities of the citizens. "National Pollution Prevention Day" was celebrated to day to raise awareness about the hazards of air pollution. "Tree plantation and Swachh Bharat Abhiyan" was organized by the NSS department of the college, to aware the students about how cleanliness and tree planting maintain discipline as well as protect the human life. "National Voter's Day" was celebrated to make students aware that voting is a very important part of any democracy. By voting, citizens are participating in the democratic process. Citizens vote for leaders to represent them and their ideas, and the leaders support the citizens' interests. "International Day of Yoga" and "Sports Day" was celebrated to sensitize students about the fact that regular yoga practice creates mental clarity and calmness, increases body awareness, relieves chronic stress patterns, relaxes the mind, etc. Sports help control diabetes, manage weight, enhance blood circulation, and manage levels of stress and thus students are exhorted to take up sports during their stay in the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/1OhudLfH3fM2mydBNjVWS9c9zWu-wHY4f/view?usp=share_link">https://drive.google.com/file/d/1OhudLfH3fM2mydBNjVWS9c9zWu-wHY4f/view?usp=share_link</a> && <a href="https://docs.google.com/document/d/1NTNH5Yd0K60lRMyVv54XDcMjXOUN9YYp/edit?usp=share_link&amp;oid=109849994174085161849&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1NTNH5Yd0K60lRMyVv54XDcMjXOUN9YYp/edit?usp=share_link&amp;oid=109849994174085161849&amp;rtpof=true&amp;sd=true</a> && <a href="https://drive.google.com/file/d/1KnB-kDpsr_b2RRvBnuzN9zOEkmRTimqA/view?usp=share_link">https://drive.google.com/file/d/1KnB-kDpsr_b2RRvBnuzN9zOEkmRTimqA/view?usp=share_link</a> && <a href="http://hinducollegeamritsar.com/igac/">http://hinducollegeamritsar.com/igac/</a>
Any other relevant information	<a href="https://drive.google.com/file/d/1kVrqIc9D7giJ2jqtqfEfQnZWYowPr4zU/view?usp=share_link">https://drive.google.com/file/d/1kVrqIc9D7giJ2jqtqfEfQnZWYowPr4zU/view?usp=share_link</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We are committed to promote ethics and values amongst students and faculty. To encourage them with the same, the institute organizes National festivals, International festivals as well as Anniversaries for the great Indian Personalities. As students from various castes and religions take admission in our college, that is why the college keeps on uniting the students with these kind of celebrations. The college commemorates festivals like Basant, Diwali in a grand way, Lohri, Teej is also known 'Teeya', festival of Colors Holi, Rakhsha Bandhan by gifting Rakhis to our Indian Military, Independence Day, Republic Day. This creates a positive atmosphere for our students and encourage them to learn more. The college also celebrates National Pollution Prevention Day. The college takes initiatives to spread awareness about importance of voting among students and to encourage them to vote. International commemoratives like Yoga Day and Sports Day was also celebrated to keep students fit.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college observes number of practices like

(i) Institutional Social Responsibility , Scholarships for needy students

Career counselling/guidance cell, Gender equality, Celebration of Yoga Day.

(ii) Use of IT in Administration

(iii) Staff club was established with the objective of addressing the problems of staff and organized staff meeting.

(iv) Inculcating Religious and Moral Values Among Youth by practicing hawan at the beginning of each session to celebrate the college's foundation Day and to seek blessings of the almighty.

(v) Student Social Activities: Units of NSS, Red Ribbon Club are functioning in the College and they involve students

However, the two best practices which have contributed significantly in

improvement of the College are:

1. Awareness regarding Stress Management and remedies to control it.

i) a lecture has been organized to aware about stress management techniques and to give knowledge about managing the stress in life.

2. ICPR sponsored Periodic lectures 'Relevance of Yoga Philosophy in Modern times'

i) The lecture was basically focused on importance of Yoga and their benefits for the Human being.

ii) Emphasized to motivate and apply Yoga postures in practical life which also helps to self understanding and gives opportunities to achieve spiritual liberation.

File Description	Documents
Best practices in the Institutional website	<a href="https://drive.google.com/file/d/1aiKpp-tV9n6a2oYEV2XnZxZdt046rgN/view?usp=share_link">https://drive.google.com/file/d/1aiKpp-tV9n6a2oYEV2XnZxZdt046rgN/view?usp=share_link</a> && <a href="http://hinducollegeamritsar.com/iqac/">http://hinducollegeamritsar.com/iqac/</a> && <a href="https://drive.google.com/file/d/1kVrqIc9D7qiJ2jqtqfEfOnZWYoWPr4zU/view?usp=share_link">https://drive.google.com/file/d/1kVrqIc9D7qiJ2jqtqfEfOnZWYoWPr4zU/view?usp=share_link</a>
Any other relevant information	NIL

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the institution is to aspire for the welfare of all students through excellence in education.

- Optimum transparency in admission of students and faculty appointment.
- Upholding merit as foremost criterion.
- Maintenance of transparent work culture.
- The mission of the institution is to mould young students to meet challenges of life.
- Sense of national integration.
- The main priority is given to students and emphasized on the all round personality of students. Students are encouraged to give respect all religions, be honest and hardworking. Moreover, emphasis is also laid on serving humanity and living life with dignity.

Quality education and excellence is maintained in all the aspects including academics and administration that helps students for overall growth. Faculty members actively participate in various institutional committees and professional bodies and contribute in decision making to achieve goals set as per the perspective plan. Faculty members show leadership qualities and contribute for smooth functioning of all the academic and administrative activities.

Alumni association committee also functions for maintaining healthy and active contacts with alumni members. Faculty members organize various activities with the help of alumni members at department or institutional level.

NCC Wing of our college is Punjab 1 NCC Batalion.

Sports wing is the best performing in the city and we encourage our students towards their religion as well as nationalism.

All the achievements can easily be seen on our Facebook page.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- Organisation of various seminar \ workshop\ Faculty development Programmes for promoting research orientations among faculty.
- Providing required facilities for the faculty to undertake research work and projects as a part of academic plan.
- Planning for more collaboration from different national agencies for academic development of students.
- Enhancing employability of the students by providing them hands on experience and introducing new skill development programmes.
- Creating awareness among the students regarding the sustainable development goals and environmental projection through workshops Seminars.
- Introduction of new programmes for linguistic development.
- Improving Admission services for increasing the strength of the College.
- To apply for new add-on courses for skill development among students.
  
- Education and empowerment of girl students by providing fee-concessions to govt. school girls.
- Purchase of latest equipment for science labs.
- Enhancement of Academic growth and to reduce dropout rate through special classes.
- Grooming of students through personality development courses and lectures organized on managing stress in life.
- To foster the employability by conducting workshops for imparting specific skills and prepare students for competitive exams.
- Purchase of new computers with latest configuration keeping in view new trends.